

*Public Relations*

*DMR*

13 January 1954

MEMORANDUM FOR: EACH MEMBER OF THE PERSONNEL OFFICE

The rapid growth of this Agency over the past few years has imposed heavy demands upon the Personnel Office. The record of accomplishment in response to these demands is one from which I think you can derive real satisfaction.

As you know, within the next few days the Personnel Office will be transferred from the Deputy Director (Administration) organization. Therefore, at this time I should like to express my appreciation for your cooperation with this Office and the other units of the Deputy Director (Administration) organization. In the future it will, of course, be necessary for us to continue to work together closely in the coordination of our combined effort.

As this transfer of functions is effective, I want each of you to know of the real interest which this Office has in assisting you in every possible way in your all important role of making our Personnel Program function with maximum effectiveness and to assure you that we stand ready to help at all times.

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L. A. WHITE  
Acting Deputy Director  
(Administration)

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